

Graphics Consultant

About Us

Airbiz is an international consultancy which provided strategic and planning advice to airports, airlines, design/construct firms, governments, and airport investors. We have offices in Australia, Canada, the USA, the United Kingdom, and New Zealand. Our team consists of airport and terminal planners, business analysts, aviation marketing specialists, project facilitators, modelling and simulation experts and creative strategists. We are renowned for our lateral thinking, which results in innovative and cost-effective outcomes. We have completed more than 2,500 projects in over fifty countries world-wide.

Airbiz strives for a workplace that reflects the diversity of the communities we serve. We support the employment equity and take measures to ensure fair employment practices and treatment of employees across our organization. We welcome applications from all qualified candidates as an equal opportunity employer which welcomes diverse, and inclusive workplaces.

Learn more about us at www.airbiz.aero

The Opportunity

We are currently seeking a suitably qualified Graphic Consultant with a broad range of relevant visual presentation skills to join our team. You will use your creative and artistic skills to assist Airbiz consultants from all Airbiz offices with the visual presentation of proposals and reports.

Essential Requirements

The ideal candidate:

- Has a tertiary qualification in graphic design or similar field and can provide a portfolio demonstrating their visual communication skills.
- Has experience and high competence using Adobe Creative Suite (specifically Adobe Illustrator, InDesign, Photoshop) and Microsoft Office (Word, Excel, PowerPoint).
- Has strong graphic communication skills and experience communicating data sets, maps, charts, process diagrams, information visuals, PPT presentations, proposals, and reports.
- Is self-motivated, requiring minimal supervision, accountable and willing to take on responsibilities within a team environment.
- Can demonstrate commitment and ability to provide quality work and meet agreed deadlines.
- Has excellent written and oral presentation skills.
- Has exemplary time management, organizational skills to prioritize work and coordinate tight deadlines.

- Has strong research skills and ability to collate and concisely communicate key findings in written reports, slide decks, and in-person meeting formats.
- Has the ability to participate in and contribute to meetings to develop and implement successful project solutions by helping to prepare materials, supporting schedule coordination, and developing meeting minutes and summaries.

Beneficial Requirements

The ideal candidate could also:

- Have two years or more post-graduate work in a graphics/marketing position.
- Have a knowledge of bid process requirements with a willingness and ability to coordinate complex proposal submissions.
- Experience working in a project-based environment with teams and/or stakeholders.
- Has experience using airport planning tools such as Autodesk, Sketchup, AviPLAN, Lumion.

Location & Compensation

- This position is to be based in either our New Zealand or Australian offices.
- Periodic business travel may be required.
- We compensate competitively, commensurate with experience and qualifications and provide a benefits package, annual salary bonus, and flexible work arrangements.

Mentorship and Professional Development

- We are committed to helping you grow as part of a team and will work with you to develop a professional development and mentorship plan. As a small firm, we offer a unique opportunity to work directly with senior staff, including principals and senior managers, for meaningful career development and learning outcomes.

Your application

Your application, CV and portfolio should be forwarded to jobs@airbiz.aero with the words "Graphics Consultant" in the subject line. Your application should address how you meet the essential requirements and any of the desirable requirements of the position.

Only applications from individuals with the right to work permanently in New Zealand or Australia will be consider for this position.